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## Packages of services

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</table>
• Membership and Documentation Services package
• Business Development Services package
• Sustainability Services package
• Licensing Services package
Membership and Documentation Services package

This package includes membership service, Certificate of Origin service, attestation service and ATA Carnet service.
Service Description
The Membership service is concerned with the registration of persons and entities licenced to practice all commercial, industrial and professional activities. The service helps customers to practice their economic activities and enjoy Dubai Chamber’s numerous other services and programmes aimed at supporting the growth of the business sector.

Service category and type
Membership service is provided as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Membership</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Membership renewal</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Membership amendment</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Membership cancellation</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Procedures of Membership Registration
• Submission of all required documentation by visiting Dubai Chamber Customer Happiness Centres, Dubai Chamber website or by email
• Approval of the request
• Payment of service fees
• Collection of the Dubai Chamber Membership Certificate

Required Documents
First: Sole Proprietorship Establishments:
• Signature card signed and stamped by the licensee or attorney
• A copy of the license
• Valid passport copy or Emirates ID copy of the licensee or attorney (if exists)
• A copy of Power of Attorney of the authorised signatory duly attested
Second: Local Companies:
• Signature card signed and stamped by the manager or attorney
• A copy of the license
• A valid passport copy or Emirates ID copy of the partners or attorney (if exists)
• A copy of the memorandum of association, notarized & attested
• A copy of Power of Attorney of the authorised signatory duly attested

Third: Foreign Companies and Representative Offices
• Signature card signed and stamped by the manager or attorney
• A copy of the license
• A valid passport copy or Emirates ID copy of the manager or attorney (if exists)
• A copy of the memorandum of association of the mother company notarized & attested
• A copy of a duly attested power of attorney for the manager or attorney

Fourth: Free Zones Companies and establishments
• Signature card signed and stamped by the manager or attorney
• A copy of the license
• A valid passport copy or Emirates ID copy of the manager or attorney (if exists)
• A copy of the memorandum of association / share certificate / certificate of formation, duly attested
• A letter of authorisation by the manager for the attorney (if exists)
Service fees
The fees are determined on the legal form, nationality of owners or type of activity of the establishment / company. These annual fees are distributed into the following categories:
• National establishments (practicing specific activity): AED 700
• General trading: AED 1200 - AED 2200
• Banks, insurance companies, building contractors, branches of international foreign companies, companies and establishments in free zones: AED 2,200
• Hotels, related financial services and insurance brokers: AED 2000 - 2,200
• Lawyers, auditors and consultancy engineers: AED 1000 - AED 2,200
• Various simple trade: AED 500
• Handicraft, e-traders and Intelaq license: AED 300
• Simple handicrafts: AED 50
• Branches holding principal’s trade name: AED 100 - AED 2,200 (according to activity)
• AED 100 to be collected in the case of membership modification based on the licence
• 5 year exemption for Mohammed Bin Rashid Establishment for Small And Medium Enterprises members.

Service channels
The application can be submitted by visiting Dubai Chamber Customer Happiness Centres, Dubai Chamber website or by email.

Service average completion time
6 minutes through the Dubai Chamber website.
10 minutes through visiting the Dubai Chamber Customer happiness Centers.

Targeted Customer
Licensees to practice all commercial, industrial and professional activities.
Service description
This service enables the customer to apply for a Certificate of Origin to export or re-export goods. A Certificate of Origin is an official document that determines the origin of exported or re-exported goods. It is an essential document that enables recognition of the origin of goods in order to estimate customs tariffs, as it contains the basic data on trade shipments. A detailed commercial invoice is attached to the document.

Service category
Certificate of Origin service is provided as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>issuing a certification of origin</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Amendment of certification of origin</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Additional Copy of Certificate of Origin</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service requirements
- Commercial invoice
- Packing list (optional)

Additional requirements in the following cases:
- Direct shipment
  - Bills of the exporting country
  - Exporter's country invoices
  - Bill of Lading
- UAE origin
  - Copy of the industrial license
  - Copy of factory’s invoice
- Transshipment goods
  - Copy of bill transit from Customs

NB: Dubai Chamber has the right to ask for any additional documents as needed
Service fees
Issuing a Certificate of Origin: AED 100
Amendment of Certificate of Origin: AED 50
Additional copy of Certificate of Origin: AED 50 (per copy)

NB: 5 AED will be collected for each additional page after page 5 of the Commercial Invoice for all the previous types.
5 AED will be collected for each page of the Paking List for all the pervious types.

Service channels:
Submitting the application through the Dubai Chamber Happiness Centres, Dubai Chamber website, or smart application

Service average completion time
6 minutes through the Dubai Chamber website.
10 minutes through visiting the Dubai Chamber Customer happiness Centers.

Targeted customers
Goods exporters – individuals, companies and establishments
Service description
Dubai Chamber simplifies procedures of doing business by having the documents, correspondence and contracts attested for its members and facilitating acceptance of these documents by the concerned authorities.

Service category and type
Attestation service is provided as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature Attestation</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Authenticate Certificate</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
<tr>
<td>True copy</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service procedure
• Submission of all necessary documents by visiting Dubai Chamber Happiness Centres, Dubai Chamber website, or smart application
• Approval of application
• Payment of service fees
• Attestation of the documents

Service requirements
The document requiring attestation should be signed by the authorised signatory

Service fees:
Signature Attestation: AED 100
Authenticate Certificate: AED 100
True copy: AED 100

NB: 10 AED will be collected for each additional copy after the 5 copy of the same transaction for all the previous types.
Service channels
Submitting the application through the Dubai Chamber Happiness Centres, Dubai Chamber website, or smart application

Service average completion time
6 minutes through the Dubai Chamber website.
10 minutes through visiting the Dubai Chamber Customer happiness Centers.

Targeted customers
All Dubai Chamber members
Service description
The ATA Carnet is an international customs document that permits temporary importation of duty-free and tax-free of goods for up to one year.

Service category
ATA Carnet service is provided as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issuance of ATA Carnet</td>
<td>Sub service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Modification of ATA carnet</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Replacement of ATA Carnet</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Substitute of lost ATA Carnet</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Cancellation of ATA Carnet</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service requirements
- Commercial invoice
- Authorization letter issued by the company to its representatives or agents (available on Dubai Chamber website)
- Letter of pledged commitment (available on Dubai Chamber website)
**Service fees**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Member</th>
<th>Non Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATA Carnet processing fee (only for one visit)</td>
<td>AED 900</td>
<td>AED 1,800</td>
</tr>
<tr>
<td>ATA Carnet Express processing fees (only for one visit)</td>
<td>AED 1,400</td>
<td>AED 2,300</td>
</tr>
<tr>
<td>Additional countries</td>
<td>AED 50 for each country</td>
<td>AED 100 for each country</td>
</tr>
<tr>
<td>Additional pages for the general list</td>
<td>AED 5 Each</td>
<td>AED 10 Each</td>
</tr>
<tr>
<td>Cancellation fee</td>
<td>AED 500</td>
<td>AED 500</td>
</tr>
<tr>
<td>Regularization</td>
<td>AED 300</td>
<td>AED 600</td>
</tr>
</tbody>
</table>
Targeted customers
• Exhibitions and trade fairs which will attract more foreign participants
• Tourism and the transportation sector
• Entertainment and concerts promotion sector
• Sports events (such as Olympic games)
• Countries that would like to benefit from global economic advantages

Service average completion time
Urgent request: One working day (starting from receipt of commercial fees and guarantee)
Non-urgent request: Three working days (starting from receipt of commercial fees and guarantee)

Service channels
submission of application through the Dubai Chamber website, then completion of process by agent and receiving the ATA Carnet from Dubai Chamber Happiness Center
Business Development Service package

This package focuses on customers who need support from Dubai Chamber for various issues.
Service description
Business Research and Intelligence services provide a reliable platform for economic information, statistics, reports and studies in order to help the business community to make accurate decisions about their business.

The Information Center provides electronic services to Dubai Chamber members, "certificates of recommendation and identification, lists and data of companies and activities", and respond to customer inquiries through available channels.

Service type
Business Research and Information provide the following service:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research, reports and studies</td>
<td>Sub service</td>
<td>Informational</td>
</tr>
<tr>
<td>‘To whom It may concern’ letters, letters of recommendation and definition</td>
<td>Sub service</td>
<td>Informational</td>
</tr>
<tr>
<td>Lists of companies by activities, company data, and Dubai Chamber of Commerce directory</td>
<td>Sub service</td>
<td>Informational</td>
</tr>
</tbody>
</table>

Service procedure
- Search on Dubai Chamber’s website for reports, research and studies, or communicate via available service channels.
- Submitting the requested certificate, letter or other services including the required document through Dubai Chamber website.
- Reviewing the validity of data and documents.
- Online payment after receiving the approval.
- Enable to download and printing the document.
Service requirements

- E-certificates and letters “to whom it may concern and letters of recommendation and definition”: a request from the company signed by the authorised signatory at the Chamber and stamped.

Service fees

- According to the required service - fees will be determined upon request of the service

Value Added Tax 5%

The above Fees and Tax are non-refundable and must be paid in advance.

Service channels

- E-mail
- Website
- Happiness Centres
- Smart application

Service average completion time

10 min

Targeted customers

- Persons licensed to practice all commercial, industrial and professional activities
- Reports, research and studies are available for members and non-members of Dubai Chamber
Service description
The Credit Rating service provides business information reports on local or international companies and is an efficient tool to mitigate business risk and help in sound business decision-making when trying to form a partnership or conduct a business transaction with international partners. The report contains the credit rating of the company of interest, in addition to information regarding their business activities and financial status.

Service category
Dubai Chamber provides the service as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit rating</td>
<td>Sub-service</td>
<td>Informational</td>
</tr>
</tbody>
</table>

Service requirements
Completing an application to receive the service

Service fees
Fees depend on the region of the company the customer is requesting a report on.

<table>
<thead>
<tr>
<th>Region</th>
<th>Fees /AED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle east</td>
<td>610</td>
</tr>
<tr>
<td>Europe</td>
<td>295</td>
</tr>
<tr>
<td>Rest of the world</td>
<td>575</td>
</tr>
</tbody>
</table>

Value Added Tax 5%
The above Fees and Tax are non-refundable and must be paid in advance.
Service channels

- Dubai Chamber premises
- Website
- E-mail

Service average completion time

- For reports on companies located in the Middle East region:
  Normal delivery: within 5 business days,
  Urgent delivery: Within 3 business days

- For reports on companies located outside the Middle East region:
  Normal delivery: within 12 business days,
  Urgent delivery: Within 9 business days

Targeted customers

- All companies and customers worldwide
### Service description
Dubai Chamber provides legal information relevant to the commercial local and federal laws related to the practice of economic activities for the customers of Dubai Chamber.

### Service category

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal information</td>
<td>Sub-service</td>
<td>Informational</td>
</tr>
</tbody>
</table>

### Service procedure:
- Contacting Dubai Chamber through the service channels and present the request
- Receiving the answer within the specified period of time

### Service requirement
As soon as the customer submits a request through the service channels, the service will be delivered (provided that the customer’s contact details are available).

### Service fee
- Free of charge
Service channels
- E-mail
- Website
- Smart application
- By phone
- Dubai chamber premises

Service average completion time
2 Working day

Targeted customers
All customers interested in obtaining legal information.
Service description
Mediation is one of the effective methods to resolve commercial disputes amicably provided that at least one of the disputing parties is a member of Dubai Chamber. Mediation is quick, confidential and cost effective. It's an excellent opportunity for preserving business relations and gives parties maximum control over the outcome of mediation.

Mediation is an amicable way of settlement and is a confidential process. We aim to help the parties reach an amicable settlement and to achieve this, we advise the parties to be flexible and open for negotiation during mediation. Mediation is not conciliation, or arbitration, or litigation. Our role is to facilitate negotiation between the parties, allowing them to reach a mutually acceptable solution by themselves. In the case of extreme difference in the parties’ points of views that prevents settlement, or if the respondents do not co-operate or do not wish our intervention, we advise them to seek other alternatives, such as litigation.

Service category

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mediation</td>
<td>Sub-service</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service procedure:
• Contacting Dubai Chamber through the available channels, completing the application form and attaching the documents supporting the complaint
• Reviewing the application and receiving the approval from Dubai Chamber
• Payment of fees
• Dubai Chamber contacts the concerned parties to reach a suitable settlement (as per the nature of dispute)
Service requirements:
- To avail the service at least one of the concerned parties should be a member of Dubai Chamber
- The dispute should not be from the specification of another authority
- It should be against a corporation or a company
- It should not be under consideration by any other courts or arbitration party

Service fees

<table>
<thead>
<tr>
<th>Service</th>
<th>Members</th>
<th>Non-Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mediation Registration fee</td>
<td>AED 500</td>
<td>AED 1,000</td>
</tr>
<tr>
<td>Mediation Administration Fee</td>
<td>1% of the dispute amount</td>
<td>Minimum AED 500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maximum AED 15,000</td>
</tr>
<tr>
<td></td>
<td>Members</td>
<td>2% of the dispute amount</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Minimum AED 1,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maximum AED 20,000</td>
</tr>
</tbody>
</table>

Value Added Tax 5%

The above Fees and Tax are non-refundable and must be paid in advance to proceed with the mediation process.

Service channels
- E-mail
- Website
- Smart application
- Dubai Chamber premises

Service average completion time
83 days since submitting the required documents and paying fees

Targeted customers
Those licensed to practice all commercial, industrial and professional activities
Sustainability Services Package

This package is designed for customers, who aim to integrate sustainability in their businesses.
Service description
The Dubai Chamber CSR Label is tailored specifically to the UAE and Middle East. It is based on international standards and best practices to help companies assess the level of their CSR practices.

Dubai Chamber CSR Label is a tool to recognise the companies’ success in implementing sustainability criteria.

Service Category
Dubai Chamber provides the service as follows

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dubai Chamber CSR Label</td>
<td>Main Service</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service Procedure:
• Approaching Dubai Chamber through available channels to inquire about Dubai Chamber CSR label application
• Conducting a group advisory session or one-on-one meeting between the interested company and Dubai Chamber representative to present Dubai Chamber CSR Label frameworks and assessment process
• Once the expression of interest is received and approved, raising an invoice to send to the customer (if applicable).
• Dubai Chamber provides the customer access to the online application tool
• Payment of service fees and submission of completed application form
• Dubai Chamber performs a desk assessment and arranges for a field visit (if needed)
• Dubai Chamber provides the customer with the feedback report
• Following the meeting of all requirements, the customer is awarded with the Dubai Chamber CSR Label at the awarding ceremony
Service Requirement
To complete the application to receive the service
To have a license to operate

Service Fee
Dependent on the number of employees in the organization and Dubai Chamber membership

Value Added Tax 5%
The above Fees and Tax are non-refundable and must be paid in advance.

Service Channels
• Dubai Chamber premises
• E-mail

Service average completion time
Dubai Chamber provides the CSR label twice a year (June and December)

Targeted Customer:
The business community in the UAE and GCC
Licensing Services Package

This package is designed for customers who aim to integrate sustainability in their businesses
Service description
Issuing a Permit and licencing business councils and business groups in order to provide legal statues to their activities and enable cooperation between the members to develop business sector.

Service Category
Dubai Chamber provides the service as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit and licensing Business Councils &amp; Groups</td>
<td>Sub-service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Renewing and licensing Business Councils &amp; Groups</td>
<td>complementary</td>
<td>Transactional</td>
</tr>
</tbody>
</table>

Service procedure
• Requirements to Establish a Business Council

The requested Business Council must be non-profit and as per a Nationality. The Council must be currently nonexistent in Dubai and Northern Emirates. The founding members would require to submit the following documents to the Member Relations Department at Dubai Chamber.

• An official letter from the consulate or Embassy of the relevant Country endorsing the formation of the Council.
• A list of no less than twenty (20) founding companies including copies of:
  - Copy of Trade License
  - Copy of Dubai Chamber Membership Certificate
  - Copy of Emirates ID of the representative of the founding company
• The proposed name of the Council.
• A draft Articles of Association.
• A work plan detailing the future plans of the Council, the benefits in forming a Council and the contribution it may make to the Dubai.
• **Requirements to Establish a Business Group**

   The requested Business Group are non-profit and as per Economic Sector/Industry. The Group must be currently nonexistent in Dubai and Northern Emirates. The founding members would require to submit the following documents to the Member Relations Department at Dubai Chamber.

   • A list of **no less than thirty (30)** founding companies including copies of:
     - Copy of Trade License
     - Copy of Dubai Chamber Membership Certificate
     - Copy of Emirates ID of the representative of the founding company
   
   • The proposed name of the Group.
   
   • A draft Articles of Association.
   
   • A work plan detailing the future plans of the Group, the benefits in forming a Group and the contribution it may make to the Dubai.

• **Requirements for Renewal of Business Councils & Groups Permit**

   • Soft Copy of Updated Committee Members List and the General Membership List along with their contact details.
   
   • Minutes of Meeting of the Annual General Meeting/General Assembly Meeting.
   
   • Calendar of Events for Upcoming Year.
   
   
   • Emirates ID numbers and Emirates ID copies of the Administrative Committee only.
Service fees
Free of charge

Service channels:
• E-mail
• website
• Dubai Chamber premises

Service average completion time:
30-60 days from submitting the required documents
2-3 business days for renewals

Targeted customers:
• Business sectors representatives
• Representatives of business community according to nationality
Service description
Issuing a permit and licensing a Government Liaison Office which is established in the Emirate of Dubai by a competent entity or organization of any foreign country government for the purpose of enhancing mutual business and promoting its own products or industrial and commercial enterprises in Dubai.

Service Category
Dubai Chamber provides the service as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensing Government Liaison</td>
<td>Sub-service</td>
<td>Transactional</td>
</tr>
<tr>
<td>Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renewal of Government Liaison</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>Office</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Service procedure
Requirements for establishing a government liaison office in Dubai:

- A letter of intention from the Ministry of Trade or the Ministry in charge of establishing trade offices abroad requesting the formation of the office in Dubai.
- Support letter from the Embassy or Consulate General of the applicant’s country in UAE or the nearest country to UAE.
- A passport copy of the person appointed by the government of the country to establish and manage the office.
- All documents should be legalized and attested by the UAE Ministry of Foreign Affairs or UAE Embassy in the applicant’s country.
Service fees
Free of charge

Service channels:
• E-mail
• website
• Dubai Chamber premises

Service average completion time:
30-60 days from submitting the required documents
2-3 business days for renewals

Targeted customers:
• Representatives of government Liaison Office
Service description
Dubai Association Centre aims to attract and license regional and international associations, helping them to open branches or headquarters in Dubai in coordination with the concerned authorities. The presence of such associations in the emirate enhances Dubai’s regional and international reputation due to their experiences and expertise.

Service Category
Dubai Chamber provides the service as follows:

<table>
<thead>
<tr>
<th>Service name</th>
<th>Service type</th>
<th>Service category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensing Global and Regional</td>
<td>Sub-service</td>
<td>Transactional</td>
</tr>
<tr>
<td>associations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renewal of Global and Regional</td>
<td>Complementary</td>
<td>Transactional</td>
</tr>
<tr>
<td>associations’ licenses</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Service procedure
- Approaching Dubai Chamber through available Channels and submitting DAC application
- Official Letter addressed to the Chairman of Dubai Chamber outlining the decision by the association’s Board of Directors
- Memorandum of Association
- Highlighting the name of the Executive Director, or the designated person to manage the association
- Providing the names of all existing members of the association residing in the UAE
- Providing a profile on the proposed activates to be carried out by the association
- Providing an Annual Financial Report
Service Requirement
Regional or International presence

Service fee
AED 5,000

Service channels
• Dubai Chamber premises
• Website

Service average completion time
3-4 months

Targeted Customer
Regional and global associations
Service Provision Channels
Call center
Toll free: 800 CHAMBER 8002426237
International number: +971 42280000
- Working hours: 08:00AM - 03:00PM | Sunday - Thursday (voicemail is available outside working hours)

Website
www.dubaichamber.com
Live chat is available 7/24

E-mail
E-mail: customercare@dubaichamber.com
Information Center: info.member@dubaichamber.com
publications@dubaichamber.com

Happiness Centres

Main centre:
- Address: Baniyas Road/ Deira
- Services: Membership services - Certificate Of Origin service - Attestation service - Research and reports service - ATA Carnet
- Working hours: 08:00AM - 04:00PM | Sunday - Thursday
- 8:00am - 1:00pm (Saturday)

Jebel Ali centre:
- Address: JAFZA /Gate No. 5
- Services: Membership services - Certificate Of Origin service - Attestation service
- Working hours: 08:00AM - 03:00PM | Sunday - Thursday
- 08:00AM - 01:00PM (Saturday)
Dubai Airport Free Zone
- Address: DAFZA - terminal 1
- Services: Membership services - Certificate Of Origin service - Attestation service
- Working hours: 08:00AM - 04:00PM  Sunday - Thursday

Al Aweer
- Address: Dry Port Customs Building/Dubai
- Services: Membership services - Certificate Of Origin service - Attestation service
- Working hours: 08:00AM - 03:30PM  Sunday-Thursday

Social media channels:
Facebook: https://www.facebook.com/dubaichamber/?fref=ts
Twitter: https://twitter.com/dubaichamber
Instagram: www.instagram.com/dubaichamber
LinkedIn : https://www.linkedin.com/company-beta/427459?pathWildcard=427459
YouTube: https://www.youtube.com/user/DubaiChamberTV

Smart Application: DC APP