SPEED THROUGH CUSTOMS WITH YOUR ATA CARNET PASSPORT

FAQs
Frequently Asked Questions

The following questions are those which are the most frequently asked and answers are based on the ATA Carnet Convention.

1. **What is an ATA Carnet and why might I need one?**
   The Carnet is a temporary export document that eliminates the need for a Customs declaration at border points and the deposit of a guarantee, bond, or cash deposit in the country of temporary importation. It can be used for a trip covering more than one country, and include numerous exits and re-entries in the country of origin during the period of validity of the document (i.e. one year).

2. **Who is entitled to use an ATA Carnet?**
   A Carnet is issued to the holder named on the cover of the ATA Carnet Passport and subsequent vouchers. The Carnet may be used by a representative of the holder, the name of which is inserted on the front cover of the Carnet and subsequent vouchers. The Carnet holder is always responsible under the guarantee for any irregularities that may occur. If the guaranteeing organization has to pay Customs charges, it will make a claim against the guaranteeing organization in the country of issue, which in turn will recover the amount from the ATA Carnet holder.

3. **How do you identify the goods?**
   It is important that the goods on the Carnet can be identified. The required details are trade description, marks and serial number (if any), number, weight and quantity. The Customs Office of Importation may refuse to accept the Carnet and the goods that it covers if it is impossible to identify the goods.

4. **What about Customs prohibitions and restrictions?**
   The use of an ATA Carnet, rather than customs documentation, makes no difference to the need to meet Customs requirements for restricted and prohibited goods, nor does it remove the requirements of licensing controls.

5. **Can I get extra vouchers after the ATA Carnet is issued?**
   Care must be taken on applying for a Carnet to ensure that the correct number of vouchers is requested to meet the particular requirements of the countries in which the goods are to be used. Additional vouchers may only be obtained from the issuing office. Additional items of goods may not be added to the Carnet after use.
6. **What if ownership of the goods changes while an ATA Carnet is valid?**

   If ownership of goods changes, it is likely that the holder of the Carnet will wish to discharge the Carnet by presentation to customs rather than retain responsibility for any customs debt incurred. In this case, the goods would have to be placed under a suitable customs procedure such as temporary importation, or customs charges would have to be paid, as applicable, on release to free circulation.

7. **Can I get a substitute ATA Carnet if the original is lost or stolen?**

   The holder should ensure that the customs authority, where the Carnet was lost or stolen, will accept a substitute Carnet. The issuing organization may, on request, issue a substitute Carnet, which expires on the same date as the original. Alternatively, the goods covered by the lost or stolen Carnet may be entered to temporary importation.

8. **Can I add extra items to the list of goods on the ATA Carnet?**

   No. Once a Carnet has been issued, no extra items may be added to the list of goods enumerated on the reverse of the front cover of the Carnet, or on any continuation sheets that are attached. A new Carnet should be issued for additional goods.

9. **What happens if my goods are lost or stolen?**

   If goods covered by a Carnet are lost or stolen, the matter should immediately be reported to customs authorities in that country where it occurred. Countries party to the ATA Convention may treat goods in these circumstances differently. It may be advisable that the goods are insured for the full value of the goods, including customs charges, that might become payable.

10. **Why do I have to provide security?**

    The Carnet provides a guarantee to the Customs of a foreign country into which the goods are temporarily imported that all duties, taxes etc. will be paid to them if the conditions under which they allow goods into the country are breached.
11. Do I have to be a member of the Dubai Chamber to have an ATA Carnet?
No. Anyone may apply through the Dubai Chamber at www.dubaichamber.com.

12. Can I put consumable goods on an ATA Carnet?
No. All consumable items are prohibited.

13. What other information do you require?
Apart from your company details, the most important part of a Carnet is the List of Goods. All the goods must be individually itemized with each item having its specific description (i.e. serial number etc.) to facilitate Customs identification and prevent substitution of goods. Only the items with identical descriptions can be grouped together.

14. Can I get extra Vouchers?
Yes.

15. Can I extend the validity of an ATA Carnet? (Replacement)
No, but you can obtain a Replacement Carnet subject to written consent from the host Customs Authority. This must be submitted to the issuing Chamber together with a new set of forms, issuing and security fees.

16. Do I have to come in person to arrange the ATA Carnet?
No. The simplest way of applying for an ATA Carnet is by logging on to our website www.dubaichamber.com where you can initially apply for the ATA Carnet. However after the initial approval the customer can visit Dubai Chamber for further submission of documents and collection of the ATA Carnet.

17. How do I authorize someone to apply for and use the ATA Carnet on my behalf?
A Carnet may be issued in the name of an individual or a company who must be resident in the United Arab Emirates. However, it may be used by any person, provided the user carries a letter from the named holder authorizing them to present the Carnet. The holder may also allow an Agent to handle the Carnet through Customs on his behalf, again provided that the Agent holds a Letter of Authority attested by the relevant authorities.